



ASIAN DODGEBALL FEDERATION
2020 ELECTION
CODE & GUIDELINES

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#WEAREASIA



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ADF Elections 2019

In these Electoral Guidelines for the 2019 ADF Elections these terms shall have the following meanings, unless the context specifically dictates otherwise :

ADF	Asian Dodgeball Federation
Campaign Document	A document containing the plans, views and campaign agenda of a candidate
Candidates	Official Candidates and Potential Candidates
Dodgeball Federation	The controlling body for dodgeball within a country or territory recognised by the ADF
Electoral Campaign Period	The period starting from the publication of the list of Candidates until the day of the conclusion of the elections
Electoral Guidelines	These Electoral Guidelines for the 2019 ADF Elections
Electorate	The Member Federations composing the ADF Congress which are eligible to vote
Member Federation	A Dodgeball Federation which is a member of the ADF
Officials	All office bearers and members of various Committees, managers, coaches, match officials, medical officials, staff and any person responsible for technical, medical and administrative matters in the ADF, Dodgeball Federations, Leagues or Clubs as well as other persons obliged to comply with the ADF Statutes. For the purpose of these Electoral Guidelines, this definition shall include players
Official Candidate	Any individual who has accepted their nomination to stand for election for a position on the ADF Executive Committee.
Potential Candidate	Any individual who has been nominated by a minimum of two Member Federations who a position on the ADF Executive Committee
WDA	The World Dodgeball Association



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For the purpose of these Electoral Guidelines, and provided the context so permits :

A : the singular shall include the plural and vice versa; and

B : the masculine gender shall include the feminine and vice versa.



Electoral Guidelines

1. The ADF Electoral Code, Guidelines and any relevant WDA regulations/statutes shall govern any elective Congress.
2. The election of office-bearers at the Congress shall be by secret ballot. This secret ballot currently will be an email to the WDA President who will maintain a neutral position. Where a candidate has no opponent for the position, they may be elected by acclamation. No voting by proxy is permitted.
3. In order to be eligible to vote a Member Federation must have competed in at least one (1) of the previous two (2) Asian Dodgeball Championships.
4. The position of the President and General Secretary shall be elected as follows:
 - a) Where there are two (2) candidates on the first ballot, a simple majority (more than 50%) of the valid votes cast of the Member Federations who are eligible to vote is necessary; and
 - b) Where there are more than two (2) candidates on the first ballot, two thirds ($\frac{2}{3}$) of the votes of the Member Federations who are eligible to vote are necessary. Should no candidate receive two-thirds ($\frac{2}{3}$) of the votes on the first ballot, the candidate with the lowest number of votes shall be eliminated, all other candidates move to the second ballot. From the second ballot (if required) a simple majority (more than 50%) of the valid votes cast of Member Federations who are present and eligible to vote is necessary. If no candidate is elected, the candidate obtaining the lowest number of votes shall be eliminated from the subsequent ballot. This process shall continue (if required) until two (2) candidates remain and a simple majority is achieved.
5. The other positions listed for Election shall be elected as follows
 - a) Where there is one (1) position on the first ballot, a simple majority (more than 50%) of the valid votes cast of the Member Federations who are eligible to vote is necessary; If no candidate is elected, the candidate obtaining the lowest number of votes shall be eliminated from the subsequent ballot. This process shall continue (if required) until two (2) candidates remain and a simple majority is achieved.
 - b) Where there is more than one (1) position available on the first ballot; a simple majority (more than 50%) of the valid votes cast by the Member Federations who are eligible to vote is necessary. Where :



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- I. At least one candidate is elected but not all positions are filled; all remaining candidates shall move into the subsequent ballot;
 - II. No candidate is elected, the candidate obtaining the lowest number of votes shall be eliminated from the subsequent ballot
- c) All subsequent ballots shall require the same simple majority to be achieved. This process shall continue until two (2) candidates remain and a simple majority is achieved
6. The Vice President of any committee, and members of any committee shall be elected by a simple majority (more than 50%)



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The President

Position Description

The responsibility of the President is to overview the management and administrative operation of the ADF and provide leadership and support to all its members. The President may achieve this through effective communication and responsible overview.

The ADF President should preferably have an understanding of the various cultures of the ADF Member Nations, human relationships and attitudes with a reasonable experience in Dodgeball associated activities.

The image of the ADF is often represented through the ADF President and whenever representing the ADF, a President should aim for the highest levels of efficiency, together with sound ethical and moral standards.

Roles and Responsibilities

1. The President represents ADF generally.
2. The President aims to create and maintain a positive image of the ADF and to ensure that mission, policies, values and strategic direction as defined by the Executive Committee are protected and advanced.
3. The President shall seek to maintain and develop good relations between and among the ADF, WDA, Continental Federations, Member Federations, stakeholders, political bodies, and international organisations.
4. The President chairs all the ADF AGM, meetings of the executive committee, and meetings of the Member Federations. The President shall have one (1) ordinary vote on the Executive Committee and, when ever votes are equal, shall have a deciding vote.
5. The President shall be a member of all committees by virtue of their status (ex officio) without the right to vote.
6. If the President is absent or unavailable, the General Secretary shall deputise
7. The President may delegate tasks arising out of their areas of authority to the Executive Committee and the General Secretary.



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Candidates For the Office of The ADF President

1. The President shall be elected by the Congress for the period of four (4) years. The mandate shall begin two months after the position has been elected. This is in order to facilitate a proper handover (if needed). A president may be re-elected after this term.
2. Candidates for the position of President shall be valid only if nominated by at least (2) Member Federations (but not necessarily the Member Federation of their home nation). They will then be considered a potential candidate until they accept this nomination and become an Official Candidate
3. If Candidates maintain a position of leadership in a Member Federation they must be prepared to relinquish their position if they are elected President.
4. Any Member Federation that wishes to nominate a candidate for the position of President must submit their nomination to the General Secretary not later than four (4) weeks before the date of the Congress.
5. The General Secretary shall notify the Member Federations of the names of proposed candidates at least three (3) weeks before the date of the Congress.



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General Secretary

Position Description

The responsibility of the General Secretary is to run administrative operations of the ADF and provide leadership and support to all its members. The General Secretary may achieve this through efficient planning, responsible overview and clear communication

The image of the ADF is often conveyed through the communication of the General Secretary and whenever representing the ADF, a General Secretary should aim for the highest levels of efficiency, together with sound ethical and moral standards.

Roles and Responsibilities

1. The General Secretary shall be the Chief Executive of the ADF and work under the direction of the ADF President.
2. The General Secretary shall;
 - a) Implement decisions passed by the Congress and Executive Committee in compliance with the President's directives
 - b) Be responsible for the administration of the ADF
 - c) Be responsible for the appointment and discipline of the staff of the ADF
 - d) Be responsible for the publications of the ADF
 - e) Be responsible for the correspondence of the ADF
 - f) Liaise with WDA, Continental Federations and any other organisation in the promotion of the objectives of the ADF
 - g) Sign decisions on behalf of any ADF committee, provided that no other ruling exists in the relevant regulations
3. Additional powers of the General Secretary, including the apparent authority to represent the ADF may be bestowed by the ADF President or the Congress.
4. In the absence of the General Secretary, an Acting General Secretary shall be appointed by the Executive Committee, or the ADF President will fulfill the roles of the General Secretary.
5. The General Secretary shall be a member of all committees by virtue of their status (ex officio) without the right to vote.



6. The General Secretary supports the ADF President at all the ADF AGM, meetings of the executive committee, and meetings of the Member Federations. The General Secretary shall not have the right to vote. (The ADF President has the right to vote on behalf of the ADF)

Candidates For the Office of The General Secretary

1. The General Secretary shall be elected by the Congress for the period of four (4) years. The mandate shall begin two months after the position has been elected. This is in order to facilitate a proper handover (if needed). A General Secretary may be re-elected after this term.
2. Candidates for the position of General Secretary shall be valid only if nominated by at least (2) Member Federations (but not necessarily the Member Federation of their home nation). They will then be considered a potential candidate until they accept this nomination and become an Official Candidate
3. If Candidates maintain a position of leadership in a Member Federation they must be prepared to relinquish their position if they are elected General Secretary.
4. Any Member Federation that wishes to nominate a candidate for the position of General Secretary must submit their nomination to the General Secretary not later than four (4) weeks before the date of the Congress.
5. The General Secretary shall notify the Member Federations of the names of proposed candidates at least three (3) weeks before the date of the Congress.



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Deputy President (East / ASEAN)

Position Description

The responsibility of the Deputy President (East / ASEAN) is to grow and manage the East and ASEAN regions of the ADF overseeing all dodgeball matters throughout the region. This is achieved through providing leadership and support to all its members.

The image of the ADF is often represented through the Deputy President and whenever representing the ADF, a Deputy President should aim for the highest levels of efficiency, together with sound ethical and moral standards.

Roles and Responsibilities

1. The Deputy President is a member of the Executive Committee working under the President and General Secretary
2. The Deputy President shall :
 - a) Implement decisions passed by the Congress and Executive Committee in compliance with the President's directives in regards to their region
 - b) Ensure that all sectors of the region are managed effectively and efficiently, so the growth of dodgeball is maximised
 - c) Oversee the development of dodgeball and Member Federations in the region
 - d) Ensure all staff are carrying out their duties as required
 - e) Oversee the development of new National Federations in the region
 - f) Undertake tasks at the request of the President, General Secretary, Executive Committee or Congress.
3. Additional powers of the Deputy President, including the apparent authority to represent the ADF may be bestowed by the ADF President or the Congress.
4. In the absence of the Deputy President, an Acting Deputy President shall be appointed by the Executive Committee, or the ADF President will fulfill the roles of the General Secretary.
5. The Deputy President supports the ADF President at all the ADF AGM, meetings of the executive committee, and meetings of the Member Federations. The Deputy President shall not have the right to vote. (The ADF President has the right to vote on behalf of the ADF)



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Candidates For the Office of The Deputy President (East / ASEAN)

1. The Deputy President (East / ASEAN) shall be elected by the Congress for the period of four (4) years. The mandate shall begin two months after the position has been elected. This is in order to facilitate a proper handover (if needed). A Deputy President (East / ASEAN) may be re-elected after this term.
2. Candidates for the position of Deputy President (East / ASEAN) shall be valid only if nominated by at least (1) Member Federation (but not necessarily the Member Federation of their home nation). They will then be considered a potential candidate until they accept this nomination and become an Official Candidate
3. Any Member Federation that wishes to nominate a candidate for the position of Deputy President (East / ASEAN) must submit their nomination to the General Secretary not later than four (4) weeks before the date of the Congress.
4. The General Secretary shall notify the Member Federations of the names of proposed candidates at least three (3) weeks before the date of the Congress.



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Deputy President (Central / South / West)

Position Description

The responsibility of the Deputy President (Central / South / West) is to grow and manage the Central, South and West regions of the ADF overseeing all dodgeball matters throughout the region. This is achieved through providing leadership and support to all its members.

The image of the ADF is often represented through the Deputy President and whenever representing the ADF, a Deputy President should aim for the highest levels of efficiency, together with sound ethical and moral standards.

Roles and Responsibilities

1. The Deputy President is a member of the Executive Committee working under the President and General Secretary
2. The Deputy President shall :
 - a) Implement decisions passed by the Congress and Executive Committee in compliance with the President's directives in regards to their region
 - b) Ensure that all sectors of the region are managed effectively and efficiently, so the growth of dodgeball is maximised
 - c) Oversee the development of dodgeball and Member Federations in the region
 - d) Ensure all staff are carrying out their duties as required
 - e) Oversee the development of new National Federations in the region
 - f) Undertake tasks at the request of the President, General Secretary, Executive Committee or Congress.
3. The Deputy President shall : Additional powers of the Deputy President, including the apparent authority to represent the ADF may be bestowed by the ADF President or the Congress.
4. In the absence of the Deputy President, an Acting Deputy President shall be appointed by the Executive Committee, or the ADF President will fulfill the roles of the General Secretary.
5. The Deputy President supports the ADF President at all the ADF AGM, meetings of the executive committee, and meetings of the Member Federations. The Deputy President shall not have the right to vote. (The ADF President has the right to vote on behalf of the ADF)



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Candidates For the Office of The Deputy President (Central / South / West)

1. The Deputy President (Central / South / West) shall be elected by the Congress for the period of four (4) years. The mandate shall begin two months after the position has been elected. This is in order to facilitate a proper handover (if needed). A Deputy President (Central / South / West) may be re-elected after this term.
2. Candidates for the position of Deputy President (Central / South / West) shall be valid only if nominated by at least (1) Member Federation (but not necessarily the Member Federation of their home nation). They will then be considered a potential candidate until they accept this nomination and become an Official Candidate
3. Any Member Federation that wishes to nominate a candidate for the position of Deputy President (Central / South / West) must submit their nomination to the General Secretary not later than four (4) weeks before the date of the Congress.
4. The General Secretary shall notify the Member Federations of the names of proposed candidates at least three (3) weeks before the date of the Congress.



Electoral Code

1. Scope Of Application

- a) These guidelines are applicable to the elections of the ADF Executive Committee to be held in 2020
- b) These Electoral Guidelines shall apply from the date that they are ratified by the Member Federations of the ADF until the conclusion of the Elections.
- c) These Electoral Guidelines shall apply to all Candidates, Officials and Member Federations

2. Prohibition on Campaigning Prior To Approval

- a) No individual may undertake any electoral campaign to promote his candidacy outside of the Electoral Campaign period or prior to their approval as an Official Candidate

3. General Conduct

- a) Each official Candidate may promote their candidature by conducting an electoral campaign in a manner deemed appropriate.
- b) Election campaigns shall be conducted with dignity and moderation

4. Equal Opportunity

- a) Candidates shall, while conducting an electoral campaign respect and acknowledge the rights of all candidates, the ADF Congress and the incumbent Executive Committee of the ADF
- b) Candidates shall have the right and freedom to convey their messages to the Electorate without hinderance or interference
- c) Candidates shall not undertake any defamatory, derogatory and/or insulting attacks on Potential Candidates or Official Candidates

5. Campaign Document

- a) Candidates may present their plans, views and campaign agenda in the form of a Campaign document



- b) The contents of a Campaign Document shall be confined to the proposed policies, proposed programs, past record, past work and any other information that solely relates to the particular position for which the individual is a Candidate
- c) The campaign document must be submitted to the General Secretary for distribution to all Member Federations.

6. Promotion of Candidature

- a) Candidates are permitted to promote their candidature by way of campaign propaganda material, including;
 - I. Dedicated electoral website
 - II. Dedicated social media platforms
 - III. Their personal websites
 - IV. Their personal social media platforms
 - V. Printed flyer, letters and pamphlets
- b) Any promotion or advertising of a Candidate by any sponsors, and/or commercial partners shall not be permitted. Candidates shall not promote or advertise any sponsor, and/or commercial partner in connection with their candidature.
- c) All media interviews shall remain neutral whilst strictly respecting the dignity of other Candidates. The contents of such interviews shall be in compliance with Article 4 of these guidelines and not to be prejudicial to the ADF Congress, Member Federations and incumbent Executive Committee.
- d) Candidates shall not commission any person to disparage another Candidate.

7. Campaign Activity During ADF Events

- a) Candidates shall refrain from undertaking any campaign activity (including organising any event) at official functions organised by the ADF and/or WDA.



8. Promises and Undertakings

- a) Candidates shall not make any promise or undertaking in connection with their Candidature, regardless of the timing of the performance, to the Electorate or any third-party individual or organisation, where the Electorate or third-party individual or organisation may acquire a direct or indirect benefit, pecuniary or otherwise.
- b) Candidates shall not make any promise or undertaking to the Electorate or any third-party individual or organisation in connection with their Candidature, the performance of which might jeopardise their independence during and after the election process.

9. Abuse Of Official Position

- a) Candidates that hold one (1) or more official positions on bodies of WDA, the ADF and Member Federations and/or any other sporting institutions associated with Dodgeball may remain in office during their election campaign
- b) Candidates shall not utilise such official positions to obtain any undue advantage or benefit to their candidature
- c) Candidates shall not utilise the assets and resources of the organisations where they hold such official positions to conduct their electoral campaign.

10. No Offering Or Acceptance Of Benefits

- a) No Candidate, Member Federation, or Official shall offer any gift, financial benefit, or any other benefit in return for the support of one (1) or more candidates.
- b) Candidates, Member Federations and Officials have a duty to report to the Executive Committee any offer to them of a gift, financial benefit or any other benefit in return for the support of one (1) or more Candidates)

11. Independence Of Candidates

- a) Candidates shall not accept any instructions from any third part in connection with their Candidature
- b) No Member Federation or Official shall undermine the independence of any Candidate.
- c) All Candidates must be neutral in matters of politics and religion



12. Duty Of Respect

- a) Candidates shall at all times respect the dignity of all other Candidates, the Electorate, the Congress, the ADF Executive Committee and all third parties associated with the election,

13. Relations with the General Secretary

- a) The General Secretary shall maintain a strict duty of neutrality and independence at all times when conducting the submission of nominations and during the electoral process.
- b) No Candidate shall interfere with the conduct of and shall at all times respect the General Secretary in relation to their administering the electoral process
- c) No Candidate shall solicit any services from any individual or depart related to the ADF General Secretary in support of his candidature

14. Relations with the WDA

- a) The WDA shall maintain a strict duty of neutrality and independence at all times when conducting the counting of votes.
- b) The WDA shall maintain a strict duty of confidentiality at all times when conducting the counting of votes.
- c) Candidates shall accept and cooperate with the official count of the WDA.
- d) No Candidate shall interfere with the WDA in relation to their administering the electoral process

15. Infringements of the Electoral Guidelines

- a) The Executive Committee shall make all decisions relating to any infringements of these Electoral Guidelines and in serious cases, may refer such infringements to the Congress

16. Amendment

- a) The Executive Committee may amend these Electoral Guidelines at any time. Such amendments shall come into force up notification to the Member Federations and publication on the ADF Website



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17. Matters Not Provided For

- a) Matters not provided for in these Electoral Guidelines shall be decided by the Executive Committee

18. Enforcement

- a) These Electoral Guidelines were ratified by the Member Federations on xx January 2020 and come into force immediately

A handwritten signature in black ink, appearing to read "Christopher White".

Christopher White

General Secretary

Asian Dodgeball Federation